



The Manager
City Bank PLC

Date-----

Dear Sir,

CD A/C. NO. _____

SB A/C. NO. _____

With reference to my / our above CD/SB A/C.
1/We request you to please issue me/us a Cheque
book containing_____ leaves.

Yours faithfully.

Signature

Cheque Nos. _____ to _____ Issued

Officer

Received the Cheque Book, Counted the leaves &
Found in order.

Signature