

Date D D	MM	YYYY
For Bank Jnique Customer ID	use only	
A/C No.		

NON-INDIVIDUAL ACCOUNT OPENING FORM

This form should be completed in "ENGLISH CAPITAL" letters.

Tilla tottii attoutu be	completed in ENGLIGHT OAT HAZ letters.
Manager The City Bank Limited	<u> </u>
	Branch
Dear Sir, I/We hereby request yo	u to kindly open an Account in your branch. I/We furnish our Account & Organizations detailed information hereunder
	ATED INFORMAION
Account Title Englis	h
বাংৰ	†
Account Short Name	
Type of Account	Current A/C Easy Current A/C Easy Plus Current A/C
	Fortune Transactional A/C SND A/C Fixed Deposit A/C
	FC A/C Convertible Taka A/C Others (Please Specify)
Currency	BDT USD EUR GBP Others (Please Specify)
Mode of Operation of A/C:	Single Joint
of Arc.	Others/Special Instruction: (Please Specify in the box)
	<u> </u>
Initial Deposit Amount	In Words
COMPANY REL	ATED INFORMAION
Organization Name	
English	
বাংলা	
Trade License No.	Date D D M M Y Y Y Y Issuing Authority
Registration No.	Date D D M M Y Y Y Y
Registration Author	Country
E-TIN No. (if any)	BIN/VAT Registration No. (If any)
	Proof of tax return Yes No If yes, mention assessment year Y Y Y Y Y Y
Company	Vill/Road
Registered Address	
	Division Postcode Country
Business/Office Address	Vill/Road United
	PO Thana District
	Division Postcode Country

Type of Organization	Proprietorship	Partnership	Joint Venture	Public Ltd.	Private Ltd.
	Trust	NGO/NPO	Club/Society	Educational Institute	Religious Institute
	Others		(Please specify in	this Box)	
Total Manpower in Bus	iness Permanent		Contractual	Yearly Turnover	
Net Asset			Type of Business (D	etails)	
Nature of Business	Trading Ser	vice Manufacturing	Others Ple	ease Specify	
COMMUNICATIO	N DETAILS				
Communication Addre (Please select only 1 type o		Company Registered A	Address	ness/Office Address	
Mobile No.					
E-mail ID				Cus	tomer Signature
DETAILS OF VER	IFICATION (Bank	use only)			
Phone No.		Time	e & Date 00 00 D D	M M Y Y Y	Bank Personnel Signature
FACILITY REQUE	ST(S)				
Cheque Book	Yes No	If Yes, No. of Leaves	Delivery Opt	ion Branch	To customer address
SMS Alert	Yes No				
Internet Banking City Live	Yes No	If Yes, please fill up the	Separate application for	m	
Citytouch (Proprietorship Only)	Yes No	If Yes, please provide de	signated E-mail ID	_	
Statement Facility	Yes No	If Yes, please select any		nted Statement E-Sta	atement
DEBIT CARD RE	QUEST (PROPRIE	TORSHIP ACCOUN	IT ONLY)		
Card Type	Mastercard	Visa CityMaxx	UnionPay	Others Ple	ase Specify
Name on Card	As you want to see on t	he Card-(Max. 19 letters includ	ling spaces)		
Delivery Option	Branch			To customer address	
FIXED DEPOSIT	INFORMATION				
Currency		Amount		Inter	est %
Amount in Words					
	select any one option fro	m below and specify Day	s/Months/Years)		
	Days	Months Y	ears	Maturity Date D D	M M Y Y Y
Debit Instruction	Please Debit N	/ly/Our Account No.			
Maturity/Disposal Instr	uction				
ত্	Renew Pr	ncipal Only and Credit Pr	ofit to the Account No.		
(If Yes, please		oth Principal and Profit			
Ves (If Yes, please select any 1 opt No	on,				
Aut No					
☐ Enca	sh at Maturity to My/Our	A/C No			
Linea	sir at Maturity to My/Our	AC No.			
Note: In case of auto renew rule on the maturity date at			ık will automatically renew t	ne deposit plus accrued interest	for the period as per Bank's
ACCEPTANCE O	F TERMS & CON	DITIONS			
-				he customer accounts in force a	
-			=	ere to by the Bank from time to ti uments relating to the account th	
•			•	erms & conditions, Interest rate ning elaborated in details in the f	
www.cbl.fyi/na and www.cbl		,			-
				Name	Seal of Signature
Signature with I	Pate Siç	gnature with Date	Signature with		er with sign & Date

INDIVIDUAL IN	IONWAI	IOI	۲.																				UI	ııqu	e (Jus	ioi	ilei	יחו	L					ш		
Please use separate	Individual	Infor	matio	on F	orm	for	othe	r A	pplic	car	nt/M	and	date	e/G	iuar	rdia	an/	/Di	rec	to	r/B	en	efi	icia	I C	wr	er/	Sh	are	∍hc	olde	er					
Customer's Name in English																																					
বাংলা																																					
Father's Name																														-	c-	,				,	
Mother's Name																																			ecei irap		
Spouse's Name																											dul	y a	atte	st	ed	by	A/(C h	nola	der	
Date of Birth	D D	M	Υ	Υ	Y	/				G	iende	er Mal	le l		Fe	ma	ale			Thi	ird	Ge	-ne	der													
Resident Status	Resid	ent		Nor	n-Re	eside	ent																			L											
National ID Card No													(Oth	er I	Ph	oto) I C)									ļ		<u>_</u>		_	Ļ	Ļ	<u>_</u>		
Birth Certificate No.															IN			-					_					_									
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1. Are you a US Res	ident?		Yes		No	۷.,	US	Citi	u a zen?	?		Υe	es		N	0	•												d)?		l		Ye	S		N	lo
I/We hereby consent for domestic or overseas r	egulators or																																				
authorities and/or direct Where required by dome		eas re	egulat	ors o	r tax	auth	orities	s or	othe	r cc	oncei	nec	d au	ıtho	ritie	s, l	/we	e cc	ns	ent	an	d a	gre	e th	nat	the	Baı	nk r	may	/ wi	thh	old,	and	sq b	ay oʻ	ut, f	ron
my/our account(s) such consequences thereof.	amounts as	may	by re	quire	d ac	cordi	ing to	ар	plical	ble	laws	s, re	egul	atic	ons,	or	aut	tho	ritie	es a	and	d di	rec	tive	s a	and	Ва	nk :	sha	all n	not b	oe h	held	llia	ble	for	any
harmless against all suc																								•									,				
Signature v	vith Date				1	vam Verif	e Se ier w	eal vith	of Si Sign	ign n 8	atui & Da	re																									

Applicant's Name

FOR BANK USE ONY **Mandatory Fields for Regulator** SBS Code Deposit Type Code **Acquiring RM** RM/Employee Code Monitoring RM **Monitoring RM Code** Have you taken any proof of tax return? Tax Applicable Yes No Tax Waiver Document submitted, where applicable Yes No **CASA Product FD Product Code** Code Sundry Debit A/C **Transaction Date Transaction ID** A/C Occupation Value Date **Branch SOL** Code Comment ACCOUNT OPENING DOCUMENTATION CHECKLIST General Requirements Non-Government School/ College/ Association/ Charity/Trust (Only for School & College) □ Properly filled up full set of account opening form □ 2 copy passport size picture of Signatory ☐ Signature Cards (As Appropriate) □ Copy of By-laws/constitution □ Supporting documents for income source (document will be determined by branch): not mandatory but depends □ Permission from Education Board?/Ministry/UGC on customer profile/nature of business /transaction profile: branch will decided to take the documents ☐ List of members of the Government body/Executive committee with fill information ☐ Resolution for opening of account and its operation instruction Trust □ 2 copy passport size photo of proprietor attested by introducer 1 copy passport size photo of Nominee attested by proprieto □ 2 copy passport size picture of Signatory □ Photo identification – Passport/NID/ Birth Certificate □ Certified copy of trust deed □ List of members of trust board wit full Information □ Proof of Address Verification – Contact Point Verification, BTCL Bill, Electric Bill, WASA Bill (in the name of Proprietor or organization) ☐ Resolution for opening of account and its operation instruction Co-operative Society/Limited Society ■ Nominee Photo ID (same as per photo identification) 2 copy passport size picture of Signatory ☐ Where a third party is authorized to operate a pro proprietorship account, a mandate form must be signed by ☐ Copy of By-laws attested by competent authority the Proprietor and the signature of the third party should be attested thereon. The third party's signature should □ Certificate of registration also be obtained on the specimen signature card along with copy the NID/Photo ID and Individual information Form ☐ List of office bearers/officials Partnership ☐ Resolution for opening of account and its operation instruction

- □ 2 copy passport size photo of all partners
- ☐ Photo Identification Passport/NID/Birth Certificate
- □ Proof of Address Verification Contact Point Verification, BTCL Bill, Electric Bill, WASA Bill (in the name of Proprietor or organization)
- ☐ Certified true copy partnership deed (if registered) Not)/notarized copy of partnership deed (if not registered
- ☐ Certificate registered (if registered)

Limited Company Incorporated In Bangladesh

- □ 2 copy passport size photo of all shareholder (owner of 20% or more share of the organization)& signatory (other than director) attested by introducer
- Photo identification Passport/NID/Birth Certificate
- □ Proof of address Verification Contact Point Verification. BTCL Bill, Electric Bill, WASA Bill (in the name of Proprietor or organization)
- □ Valid Trade License
- ☐ TIN certificate in the name of organization
- □ Certified of incorporation
- ☐ Certificate of Commencer nent of Business (in case of public limited company)
- ☐ Memorandum and Articles of Association
- Form XII/list of directors (if applicable)
- ☐ Schedule X & change of directors/share certificate (if applicable)
- ☐ Extract of resolution the board/general meeting of the company for opening the Account and authorizes for its ☐ Operation duly certified by the Chairman/Managing Director/ Board secretary of the company clearly
- mention the Operating instruction.

 Work permit/Valid visa for foreign signature if stays in Bangladesh
- □ Duly signed QA 22 Form for foreign signature

Limited Company Incorporated outside Bangladesh

- □ 2 copy passport size photo of all shareholder (owner of 20% or more share of the organization)& signatory (other than director) attested by introducer.

 Photo identification – Passport/NID/Birth Certificate
 Proof of address Verification – Contact Point Verification, BTCL Bill, Electric Bill, WASA Bill (in the name of
- Proprietor or organization)
- □ Certified of incorporation (*)
- Certificate of Commencement of Business (in case of public limited company) (*)
- ☐ Memorandum and Articles of Association (*)
- ☐ Form XII/list of directors (if applicable)(*)
- ☐ Schedule X & change of directors/share certificate (if applicable) (*)
- Work permit/Valid visa for foreign signature if stays in Bangladesh
- □ Form QA 22 (for foreign signature (**)
- □ Permission from Ministry of Industry (**)
- ☐ Extract of resolution of the board/general meeting of the company for opening the account and authorized for its Operation duly certified by the Chairman/Managing Director/ Board secretary of the company clearly mention the Operating instruction
- ☐ Work permit/Valid visa for foreign signature if stays in Bangladesh

Government/Semi-Government/Autonomous Organization

- □ Letter/permission from respective authority for opening account and its operation instruction
- □ 2 copy passport size picture of Signatory

Club/Society

- ☐ Copy of By- laws/constitution
- ☐ Government Permission (if registered)
- ☐ List of office bearers/officials
- ☐ Copy of Meeting minutes/resolution for opening of account and its operation instruction

Non-Government organization (NGO) Unincorporated Association

- □ 2 copy passport size picture of Signatory
 □ Photo identification –Passport/NID/Birth Certificate
- ☐ Proof of address Verification Contact Point Verification, BTCL Bill, Electric Bill, WASA Bill (in the name of Proprietor or Organization)
- ☐ Copy of By- laws/constitution
- □ Permission form NGO bureau
- □ List of members of the Government body/Executive committee with fill information □ Form QA 22 (for foreign signatory with valid visa and work permit)
- ☐ Resolution for opening of account and its operation instruction
- (*) These items should be certified by the authorities where the company is registered and counter certified by Bangladesh Mission overseeing that country or the Ministry of Foreign Affairs in Dhaka
- (**) These are not required if the application is for a non-resident account by limited liability company incorporated overseas