STANDING INSTRUCTION

Date: ……..

Branch Manager

City Bank PLC.
…… **Branch**

Dear Sir/ Madam,

Kindly Execute the standing instruction as mentioned below:

Debit Account Number: | | | | | | | | | | | | | | **and**

Account Title: _____

Credit account Number: | | | | | | | | | | | | | |

Account Title: _____

Amount in Figure ……. ……. Amount in Words ……

…… Transfer Interval ……

Start Date:_____/_____/_____

End Date :_____/_____/_____

I/we hereby authorize the Bank to debit all applicable charges from my/our

Account Number: | | | | | | | | | | | | | |

Account Title: _____

"Space for Confirmation of Customer(s) Physical Presence with Bank official sign & seal"

Signature Verified By

Signature Verified By

Signature of 1st Applicant

Signature of 2nd Applicant

FOR BANK USE ONLY **Customer ID:** C B | | | | | | | |

CHECK POINTS

Transaction ID No. _____

We the undersigned confirm that all the related document(s) are in order as per City Bank Ops Manual/SOP/related circulars and all necessary approval(s) are taken.

Initiated By CS Official/CFP (with seal & sign)	Recommended by BOM/Designated Official (with	Approved by BM/Designated Official (with seal & sign)